

Rancho Adobe Fire Protection District

11000 Main Street
P. O. Box 1029
Penngrove, California 94951

Telephone: (707) 795-6011
Fax: (707) 795-5177
www.rafd.org

**NOTICE & AGENDA OF THE REGULAR BOARD MEETING
AUGUST 21, 2024 — 6:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 11000 Main Street, Penngrove, CA 94951, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 11000 Main Street, Penngrove, during normal business hours, Tuesday through Friday, 9:00 a.m. – 5:00 p.m. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CLOSED SESSION

- A. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Mark Hemmendinger, Sage Howell and Ray Peterson
Employee Organization: Paid Firefighters Union
- B. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Mark Hemmendinger, Sage Howell and Ray Peterson
Employee Organization: Administrative Manager
- C. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Mark Hemmendinger, Sage Howell and Ray Peterson
Employee Organization: Battalion Chief's

II. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.

III. ORAL AND WRITTEN COMMUNICATIONS

- A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual and observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*
NOTE: *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*
- B. Correspondence and/or Presentations

IV. APPROVAL OF MINUTES

- The Board of Directors will review, amend and approve prior months' Board meeting minutes.*
- A. Regular Board Meeting of July 17, 2024

(Continued on next page)

NOTICE & AGENDA OF THE REGULAR BOARD MEETING
AUGUST 21, 2024 — 6:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE
COTATI, CALIFORNIA

Page 2

V. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

A. Ratification of Checks Issued

VI. ADMINISTRATIVE COMMUNICATIONS

An opportunity to report on individual activities related to District Business.

A. Firefighter's Union Report

B. Firefighters' Association Report

C. Chief's Report

D. Director Reports

E. Committee Reports

a. Finance/Budget

b. Ad Hoc Capital Improvements

c. Ad Hoc Negotiations

VII. PUBLIC HEARING

A. Presentation and Discussion on Final Budget FY 2024/2025 (1st Reading)

The Board will consider the final budget for FY 2024/2025 and set the second public hearing and budget adoption for September 18, 2024.

VIII. NEW BUSINESS

A. Resolution R-2: Resolution Adopting Prop IV Limit for FY 2024/2025

The Board will consider adopting a \$9,078,109 Prop IV Limit for FY 2024/2025

B. Consideration of Employment Agreement between the District and the Administrative Manager for July 1, 2024 – June 30, 2025

The Board will consider approving the wages, benefits and working conditions outlined in the employment agreement between the Rancho Adobe Fire District and the Administrative Manager

C. Discussion on First Responder BLS Agreement with Sonoma County Fire District

The Board will review and consider signing an agreement with SCFD to provide BLS services within the District which will generate revenue of \$125,000 annually


D. Discussion and Approval of Mechanics Position

The Board will review the job description and salary requirements and consider approving the hiring of one full-time fire mechanic

IX. DIRECTION ON FUTURE AGENDA ITEMS

X. ADJOURNMENT

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on August 15, 2024.



Jennifer Bechtold, Clerk of the Board