

Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING
AUGUST 16, 2017 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President, Greg Karraker called the Regular Board Meeting to order at 7:03 p.m. The agenda for this meeting was posted on August 11, 2017.

Roll Call:

Directors Present: Harold Griffith, Mark Hemmendinger, Brian Proteau, Greg Karraker, Nole Pacheco, Carla Grube

Minutes Conducted by: Jennifer Ober

A moment of silence was held in honor of Director Bob Rippin.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no citizen business.

B. Correspondence and/or Presentations

Items of correspondence were in Board packets, including two thank you letters from our citizens.

III. APPROVAL OF MINUTES

A. Regular Meeting of July 19, 2017

Motion moved by Mr. Hemmendinger and seconded by Mrs. Grube.
Motion Carried: Aye 6 No 0 Abstain 0 Absent 0

IV. CONSENT CALENDAR

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Proteau and seconded by Mr. Griffith.
Motion Carried: Aye 6 No 0 Abstain 0 Absent 0

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

Chief Thompson read from his report and noted that 182 incidents were run in the past month, 81 of them being EMS calls. There was also a strike team out and a structure fire in Penngrove. Chief Thompson made notes regarding a meeting with SSU, border drops with Petaluma Fire, Fire Advisory Committee updates, and the hiring of five new part-time firefighters.

B. Director Reports

No report filed.

C. Committee Reports

a. Finance

No report filed.

b. Negotiations

BC Andy Taylor asked if there were going to be any upcoming meetings about healthcare. Mr. Hemmendinger replied that he did have some preliminary numbers from Leslie and that they would be planning a meeting soon.

c. Equipment

No report filed.

d. Legislative

No report filed.

e. Chief's Evaluation

Mr. Hemmendinger stated that we have meeting set for August 29th at 4:00 p.m. at station 2.

f. Long Range Planning

Mr. Karraker noted that he and Chief Thompson met with SSU and had an interesting meeting. Mr. Karraker stated that Chief Thompson did an excellent job communicating the financial situation we are in and that they have not been paying their share. Chief also let them know that we have no legal obligation to continue providing services to the campus. Two contracts were produced from fire agencies that currently receive payment from CSU's for providing service. The CFO they met with was interim and so another meeting will need to be scheduled once the new CFO has started. Mr. Karraker will be following up with SSU as to the status.

Mr. Karraker noted that last month we talked about putting together a five-year plan and Ms. Ober has prepared a preliminary draft of this report. Mr. Karraker pointed out that we are making ends meet currently but once the casino funds run out in three years, we will be in real trouble. We need to consider all options of trying to seek revenues at this point. Mr. Hemmendinger looked back at some old data Former Chief, Frank Treanor had put together and doubling of

the current unit of risk gives us additional \$300K. He finds that he is more concerned about trying to sell a tax measure to the citizens and instead looking to other revenue streams. Mr. Karraker stated that he tends to agree with this thought process. Mr. Hemmendinger also thinks that we should be investigating more about consolidations with other districts or departments. BC Taylor suggested that we look at possibly changing the percentage vote we need to 55% to pass a tax. Senator Dodd is currently looking at changing libraries to this and perhaps we petition him to consider adding fire districts to this law as well. Mr. Hemmendinger commented that the five-year plan is worth sharing with the County so that they can see how viable the casino funds are to public safety. Mr. Pacheco said the only other issue to consider is that the SRA tax was repealed which will work in or favor as well.

D. Budget Report

Ms. Ober commented there isn't much to report since we are just in our second month of the fiscal year.

E. Firefighters' Association Report

BC Weihman commented the Fire and Suds event will be held on September 23 and there is also a 5th Tuesday dinner, with more information to follow. BC Taylor noted the Christmas dinner is set for December 8th and location to be confirmed later. BC Weihman also stated that Nextdoor has had a lot of praise for crews who fought the Penngrove Ave. fire and how well they did.

F. Firefighter's Union Report

There was no report filed.

VI. UNFINISHED BUSINESS

A. Discussion on Ballot Measure for November 2018

Discussion was had under LRPC. BC Taylor commented that the Union would like to start attending PTA meetings at schools in our district to get our name out there again.

B. Discussion on Weed Abatement Process Inside and Outside the Limits of Cotati

BC Weihman will be scheduling a meeting with Damien O'Bid from the City of Cotati and he will also be meeting with CalFire. Additionally, we have the ability to bill citizens for our time to continue responding repeatedly for weed abatement issues. We will discuss this further next month.

C. Discussion on Revision of Policy 4020 Board Member Attendance

Mrs. Grube handed out copies of a preliminary draft of the revised Policy 4020. She made several changes and the Board discussed what else they would like to see on the next draft.

D. Discussion on Replacing Roof at Liberty Fire Station

Mr. Proteau commented that he met with BC Wandel and he has done a lot of research on what we currently have as a roof on station 3. We do have to advertise as a public bid and the process is moving forward.

The Public Hearing was opened at 8:01 p.m.

VII. PUBLIC HEARING

A. Final Budget FY 2017/2018 (2nd of Two Sessions)

Ms. Ober stated that she made a couple of revisions; one to the election expense account and the other to update loan expenses. No other corrections need to be made at this time.

The Public Hearing was closed at 8:05 p.m.

VIII. NEW BUSINESS

A. Proclamation Recognizing Contributions of Former Director Robert Rippin

Motion moved by Mr. Hemmendinger and seconded by Mr. Proteau.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 0

B. Interview and Appointment of New Board Member to Fill Vacancy

Mr. Hemmendinger commented that we had a potential Board member interested in the position, however, she has had to back out due to personal reasons. We will continue to keep the vacancy posted and look for qualified candidates.

C. Discussion on Crown Castle Lease Extension 50 Years

Ms. Ober commented that back in 2014, Crown Castle approached the Board with a lease extension of 99 years for \$27,000. At that time, the Board made a counter-offered of \$144K, which Crown Castle denied. We have been contacted again for a lease extension of fifty years at a rate of \$10,000 per site. The Board is not interested in further discussions of extending the lease for such a low price.

Surplus of Outdated SCBAs (Staff Report provided by BC Taylor)

BC Taylor reviewed his staff report with the Board and asked permission to surplus the old SCBAs.

Motion moved by Mr. Hemmendinger and seconded by Mrs. Grube.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 0

IX. DIRECTION ON FUTURE AGENDA ITEMS

- 1.) Mrs. Grube will bring the Code of Ethics Policy for the first reading.
- 2.) Mr. Karraker would like to see a revised presentation of the Five-Year Plan.

X. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 8:24 p.m.

Motion moved by Mr. Pacheco and seconded by Mr. Griffith.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 0

Date Approved: 9/20/17