

Rancho Adobe Fire Protection District

11000 Main Street
P. O. Box 1029
Penngrove, California 94951

Telephone: (707) 795-6011
Fax: (707) 795-5177
www.rafd.org

**MINUTES OF THE REGULAR BOARD MEETING
JANUARY 17, 2024 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President Mark Hemmendinger, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on January 12, 2024.

Directors Present: Mark Hemmendinger, Bob Moretti, Sage Howell, Ray Peterson, Bret Herman, Brian Proteau, Michael Gadoua

Minutes Conducted by: Jennifer Bechtold

The Pledge of Allegiance was said.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no public comment.

B. Correspondence and/or Presentations

There was no correspondence.

III. APPROVAL OF MINUTES

A. Regular Meeting of December 13, 2023

Motion moved by Mr. Herman to approve the minutes of December 13, 2023 and seconded by Mr. Howell.

Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

IV. CONSENT CALENDAR

A. Ratification of Checks Issued

Motion moved by Mr. Gadoua to approve the consent calendar and seconded by Mr. Herman.

Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

V. ADMINISTRATIVE COMMUNICATIONS

A. Firefighter's Union Report

Captain Eric Gromala said the Union is doing a lot of work on the tax measure and next steps are posting signs and working on social media messages.

B. Firefighters' Association Report

No report filed.

C. Chief's Report

Chief Veliquette reported the following information:

- We have an ambulance now stationed in Cotati - Medic 510.
- RAFA Christmas party was held in December.
- Calls: 4 fire, 107 EMS, 17 hazard, 14 service, 102 good intent, 14 false alarms and 2 special events.
- 2943 calls for service in 2023 compared to 2845 calls in 2022.
- Tax measure continues to move forward.
- SCFDA meeting on January 25th.
- Strategic planning at SSU on January 26th.

D. Director Reports

Mr. Hemmendinger stated there are four Directors up for election this year. Please let the District know early if you are not planning to run for re-election. He also commented he is stepping back from the budget committee and Mr. Moretti will take his place.

E. Committee Reports

a. Finance/Budget

Mr. Hemmendinger noted that at the six-month mark, we are mostly on track in benefits and wages, though overtime continues to impact our budget. Supplies and services have about 42% remaining, mostly because some expenses are paid at the start of the fiscal year. Property taxes are on target with 53% received.

VI. NEW BUSINESS

A. Discussion and Review of FY 2022/2023 Financial Audit

Item was moved to follow Oral and Written Communications

Mr. Hemmendinger introduced John Blomberg, CPA. He noted that no items of significance came up in the audit. Mr. Blomberg is currently working on some adjusting journal entries as well as the State Controllers report which is due at the end of January.

Mr. Hemmendinger asked for Note 3 C on page 22 to be corrected regarding the finance committee meetings. Those are held quarterly and as needed, at a location to be determined. Mr. Blomberg will update the language with our current policy language.

VII. DIRECTION ON FUTURE AGENDA ITEMS

- **Schedule a budget meeting mid-February**

VIII. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 7:43 p.m.

Motion moved by Mr. Howell and seconded by Mr. Herman.

Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

Respectfully submitted,



Jennifer Bechtold, Board Clerk

Date Approved by Board:
February 21, 2024