

# Rancho Adobe Fire Protection District

---

11000 Main Street  
P. O. Box 1029  
Penngrove, California 94951

Telephone: (707) 795-6011  
Fax: (707) 795-5177  
www.ranchofire.com

**MINUTES OF THE REGULAR BOARD MEETING  
FEBRUARY 15, 2017 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

President, Greg Karraker called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on February 10, 2017.

Roll Call:

Directors Present: Harold Griffith, Carla Grube, Mark Hemmendinger, Brian Proteau, Greg Karraker, Nole Pacheco

Directors Absent: Bob Rippin

Minutes Conducted by: Jennifer Ober

**II. ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no comment from the Public.

B. Correspondence and/or Presentations

Items of correspondence were located in Board packets.

**III. APPROVAL OF MINUTES**

A. Regular Meeting of January 18, 2017

Motion moved by Mr. Proteau and seconded by Mr. Hemmendinger.  
Motion Carried: Aye \_\_6\_\_ No \_\_0\_\_ Abstain \_\_0\_\_ Absent \_\_1\_\_

**IV. CONSENT CALENDAR**

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Proteau and seconded by Mrs. Grube.  
Motion Carried: Aye \_\_6\_\_ No \_\_0\_\_ Abstain \_\_0\_\_ Absent \_\_1\_\_

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

BC Andy Taylor commented that if you check the Ferrara website you can see the progress of the new engines. He also noted that it has been very wet and we have many calls for service. BC Taylor then introduced Chief Leonard Thompson.

B. Director Reports

No report filed.

C. Committee Reports

a. Finance

No report filed.

b. Negotiations

No report filed.

c. Equipment

Mr. Proteau commented that BC Taylor mentioned the progress of the engines earlier in the evening.

d. Legislative

No report filed.

e. Chief's Evaluation

No report filed.

f. Long Range Planning

Mr. Karraker commented that he received a couple of responses back from other agencies regarding their situations with neighboring colleges and fees for services. Long Beach is sending a response back shortly and Chico is working on negotiating something soon. A handout was given to Board and public regarding a contract Humboldt State has with the fire services to pay them \$35K per year with a provision for yearly increases.

D. Budget Report

Mrs. Grube mentioned that we are purchasing some equipment for the new engines, as noted in this evening's staff reports from BC Taylor. However, she is concerned that we do not have enough funds allocated in account 8560, New Equipment. She deferred the comments to Ms. Ober. Ms. Ober noted that we took out the loan for \$500K, which was less than the original amount of \$620K. The entire amount of equipment reserves will be used for the remainder of the new apparatus. This does not leave us a lot of money to purchase new equipment. Mr. Hemmendinger commented that we may need to use funds from other reserve accounts to purchase whatever equipment is needed. We will need to keep an eye on this as the delivery of the new engines comes closer.

E. Firefighters' Association Report

No report filed.

F. Firefighter's Union Report

No report filed.

**Public Hearing was opened at 7:16 p.m.**

**VI. PUBLIC HEARING**

A. Ordinance 2017-01: Addendum to 2016 Fire Code (1<sup>st</sup> Reading, Reference Ordinance 2016-01)

Ms. Ober commented that the County of Sonoma adopted the Fire Code and requested that we amend our Fire Code to include multiple definitions, as noted in packets. We will require two readings then adoption of this amended ordinance.

**Public Hearing was closed at 7:19 p.m.**

**VII. NEW BUSINESS**

A. Resolution R-4: Authorizing One-Year Shared Services Agreement with Petaluma Fire Department

Our counsel has read and reviewed this resolution and only had one correction. Chief Thompson will deliver this contract to the City for final signatures.

Motion moved by Mr. Proteau and seconded by Mr. Hemmendinger.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

Roll Call:

Mr. Rippin – Absent

Mr. Pacheco – Aye

Mrs. Grube – Aye

Mr. Proteau – Aye

Mr. Karraker – Aye

Mr. Griffith – Aye

Mr. Hemmendinger - Aye

B. Discussion on Purchase of Equipment for New Apparatus (Staff Report by BC Taylor)

Item will be tabled to next month when BC Taylor can answer questions.

C. Discussion on Purchase of Six Helmets to Replace Obsolete Equipment (Staff Report by BC Taylor)

Motion moved by Mr. Proteau and seconded by Mrs. Grube.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

D. Appoint Zone 9 Representative for Sonoma County Fire Advisory Group

Chief Thompson commented that we need an alternate to back him up at the Advisory group in case he is absent. The nomination would be taken back and voted on at the committee meeting. The group appointed Mr. Hemmendinger to this committee.

**Closed Session was opened at 7:27 p.m.**

**VIII. CLOSED SESSION**

- A. Pursuant to Government Code §54957(e), the Board will hold a closed session for the following reason: PUBLIC EMPLOYMENT.  
Action Taken: No Action Taken

**Closed Session was adjourned at 7:38 p.m.**

**IX. DIRECTION ON FUTURE AGENDA ITEMS**

There are no new items at this time for the agenda in March.

**X. ADJOURNMENT**

Immediately before adjournment, Chief Thompson gave the board, staff and public some background on his history as Deputy Chief, Operations, LAFD, and his new role with Petaluma FD. He expressed his enthusiasm for his new role with RAFFPD, and board members stated that they welcome his presence and look forward to working with him.

With no further business to discuss, the Regular Board meeting was adjourned at 7:46 p.m.

Motion moved by Mr. Griffith and seconded by Mr. Hemmendinger.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

Date Approved: 3/15/17